



## How to Access the App

You can download the SLA app from the App Store or Google Play Store. Simply follow these instructions based on your device:

- **For iOS (Apple) Devices:**
  1. Open the **App Store** on your device
  2. Search for **Sandy Lake Academy**
  3. Tap **Download** and follow the prompts
- **For Android Devices:**
  1. Open the **Google Play Store** on your device
  2. Search for **Sandy Lake Academy**
  3. Tap **Install** and follow the prompts

## Why You'll Love the App

- **Easy access** to grades, attendance records, and report cards
- **A simple, user-friendly interface** for staying in the loop about school events and activities
- **Important forms, documents and reference materials** right at your fingertips
- **The ability to place orders** for uniforms, hot lunches, and more
- **The ability to access permission forms** all in one place

## Accessing Key Features

While many features of the app are available right after download, you will need to log in to your **Family Portal account** through the app to access certain features such as grades, attendance, and report cards. You will only need to log in to Family Portal features **once every 30 days**, making it easy to access your account without repeated sign-ins.

To access app features requiring Family Portal login, please use the same login credentials that you would normally use to access your Family Portal account (this is the same account that you used to complete your enrollment packet). Once logged in, you'll have full access to the personalized features available for your family.

## A Couple of Things to Note



- Please be sure to click on **Calendar** in the app to see a list of upcoming events, holidays, and school closures
- Please note that the **Gradebook** feature will only show available grades for students in grades 6 and up. We highly recommend reading ***High School Gradebook Entry Policy*** located in the **Resources** section of the app first. For grades JP-5, grades will only be available under **Report Card** when report cards are issued.
- Please note that attendance records under **Attendance** will only show dates that a student is absent or tardy (whether excused or unexcused). Days present will not show.

We're confident that the app will make your life much easier--please take a couple of minutes to download it now. As part of our commitment to providing the best possible experience for our families, we will continue to improve and update the app based on feedback and evolving needs.