



## High School Assessment Policy

### Rationale

This policy has been drafted in response to address the need to ensure that there is (1) effective communication between SLA high school teachers of core academic classes, and (2) recognition of the academic limits and the need for manageable workloads for our high school students.

### Outcomes

This policy has been drafted to achieve the following outcomes:

1. Clear communication between high school core academic class teachers regarding the scheduling and administration of major assessments (e.g. tests, major projects, exams)
2. Recognition by the students that we are actively seeking to implement changes in the school academic program that both support their academic success and are respectful of their time, mental health, and whole person. This is in clear alignment with our mission of "Educating the whole person to the glory of God."
3. Increased positive outlook of students toward being able to manage their academic load and balance their assessment requirements.

## **Policies**

The following policies have been put in place as a means to achieve the outcomes listed above. These policies apply to all core academic (English, Math, Science, Social Studies) teachers and students at the grade 9-12 level. Policy items #5-7 apply to all grade 9-12 teachers.

1. Teachers will enter their major assessments on a shared weekly sheet.
2. Teachers will communicate directly with one another any last minute date changes for tests in the event of potential conflict.
3. Students will write no more than three tests per week and no more than one on the same day.
4. Students will write a minimum of three and a maximum of four mid-term and four final exams, with math and English being required, and will be exempt from all other classes in which they have a grade of 91% or above. Any student with a 91% or above in a non-English/Math course will only write three exams. Every student is entitled to a free exemption from a fifth exam. Students will decide under staff advising which mid-terms/exams they will write.
5. Major projects will not be due (a) within one week of the end of each quarter, (b) during the week preceding mid-term/final exam week.
6. No tests will be scheduled the day after a long weekend.
7. No homework will be assigned during Christmas or March break.
8. Weekly Monday or Tuesday meeting of core academic high school teachers reviewing homework and assessments for the week.